



REQUEST FOR PROPOSAL

Indian Police Service (IPS) is one of the three All India Services constituted under the provisions of Article 312 of the Constitution of India. IPS Officers provide senior level leadership to police forces both in the states and at the center. Though the minimum qualification for being selected into IPS is Bachelor's Degree in any discipline, given the high level of competition, many of the officers selected have Master's Degree and an outstanding academic record. They come from a wide range of backgrounds such as History, Political Science, Literature, Economics, Sociology, Psychology, Public Administration, Physics, Mathematics, Agricultural Sciences, Engineering, Medical Sciences, etc.

2.1 Appointment to IPS is done in two ways, namely, direct recruitment conducted by the Union Public Service Commission (UPSC) every year and by promotion of the State Police Service (SPS) Officers. Upon selection through UPSC, each officer is allocated to a State Government.

2.2 The Direct-Recruit officers of the Indian Police Service undergo

- (i) 15 (fifteen) weeks Foundation Course at the Lal Bahadur Shastri National Academy of Administration, Mussoorie.
- (ii) 46 (forty six) weeks Basic Course at Sardar Vallabhbhai Patel National Police Academy (SVP NPA), Hyderabad, followed by various attachments with various Central Police Organisations. The Foundation Course, the Basic Course and various attachments form part of the Induction



Training of about 2 (two) years duration.

2.3 The Officers promoted from the State Police Services to IPS, also undergo Induction Training of 6 (six) weeks at SVP NPA, Hyderabad.

2.4 The IPS officers are elevated to higher ranks generally at around 14th, 18th, 27th and 31st year of their service. To discharge their responsibility effectively in these higher positions, they are given training from time to time.

3. On completion of the basic training, Officers are posted to respective states allocated to them and assigned postings as Sub-Divisional Police Officers which require professional skills & knowledge, appropriate sensitization & orientation and management & leadership qualities. After a few years of experience, they are promoted to District level posts and are entrusted with a wide range of functions relating to the prevention and detection of crime and maintenance of law & order of the Districts.

4. SYSTEM OF MID-CAREER TRAINING

4.1 Given the highly responsible and critical positions that officers are required to hold, it is imperative that they possess the necessary knowledge, skills and attitudes to discharge their responsibilities effectively. With this in mind, a system of mid-career training has been launched which would be more intensive and would enable the IPS officers to acquire "next level competency." Performance in these MCTP courses would be evaluated and satisfactory completion of the programme would be a pre-condition for officers to get promoted to higher positions. The performance may also be taken into account in deciding some of their placements for special assignments.

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4.2 The approved scheme of the Mid Career Programmes are as under:

Sl. No.	Phases	Duration	Training for Promotion	Year of Service	Theme of Programme
1	Phase – III	4 weeks in India	From Superintendent of Police (Senior Scale) to Superintendent of Police (Junior Administrative Grade)	Between 7 th to 9 th year of service compulsory for 2000 batch onwards.	Honing of skills
2	Phase – IV	5 weeks (4 weeks in India and 1 week abroad)	From Deputy Inspector General of Police to Inspector General of Police	Between 14 th to 16 th year of service compulsory for 1991 batch onwards.	Innovation & Strategy
3	Phase – V	2 weeks in India	For availing annual increment on completion of 28 years of service	Between 24 th to 26 th year of service compulsory for 1981 batch onwards.	Leadership and Change Management

4.3 The National Police Academy, apart from other training programmes, has been conducting the Mid-Career Training Programmes, as prescribed by the Central Government. IPS Officers with 24 to 26 years of service are eligible to undergo Phase-V training for a duration of two weeks. The officers attending Phase-V training have already undergone Phase-III & Phase IV programmes. The theme of the programme is **Leadership and the Change Management** in which participants are exposed to the ideas on Management by globally renowned speakers on the subjects. As per IPS (Pay) Rules, 2007, participation of IPS Officers in Phase-V training programme is an essential requirement for their annual increment after 28 years. The Programme is meant for officers who would be expected to occupy the top positions in police and other Government departments. The idea is to



broaden their worldview and invest them with conceptual management skills suitable for a world class organization head, not restricting to managing police force alone.

4.4 The above said programme is delivered twice a year to a batch size of 80 eligible IPS officers with admissibility of 10% as additional strength. Since the numbers are relatively large, they may be required to be divided in smaller groups for group activities etc. The programmes would be completely residential.

4.5 The object of the programme is to expose the participants to the latest management concepts to be brought by the faculty from the best management schools in the world. The programme is aimed to help them derive the maximum benefit by providing a sound theoretical and conceptual framework. Apart from other events viz. interaction with top level government leaders/management experts and Cross departmental co-ordination at Senior Management levels, modules of one day duration each (comprising seven sessions) based on the following are being conducted:

- Strategic Management Module
- Organizational Leadership Module
- Change Management Module
- Team Building Module
- Personal Leadership Module

4.6 Proposals are invited from the top level and renowned business management schools, Schools of Public Policy having adequate expertise and experience in conduct of training programmes to the senior level officers, to conduct modules each of one day duration (comprising seven sessions) on the above topics for the participants of the Phase V Mid Career Training Programme at the Academy.

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5. SCOPE OF WORK

The selected institute would be required to undertake the following:-

- i) Carry out the detailed design of the each module.
- ii) Evolve a training methodology which includes case studies / lectures / seminars / workshops/Panel discussions/Syndicate group discussions and address by eminent personalities.
- iii) Develop pre-course material so that a participant would come prepared with, and also design evaluation measures to test the level of preparation before the participant comes for the programme.
- iv) Identify resource persons for the different modules, drawing such resource persons from institutions abroad or in India, considering that the participants are practicing managers and need strong practical inputs to back theoretical frameworks
- v) Conduct the modules for the participants of MCTP Phase V programs being conducted by the Academy twice a year for a period of three years (Six Programmes). **The whole program would be delivered at SVP NPA, Hyderabad, India.**
- vi) Evaluate the performance of each of the participants and submit an evaluation report (numerical measures) to the SVP NPA, and also to submit a course report soon after the completion of each such Module.
- vii) Making arrangements to ensure a quality check on the performance of the faculty being used



6 REQUEST FOR OFFERS

6.1 You are requested to submit your offers for the conduct of one or more modules on the topics cited at para 4.5 above for the participants of Phase – V MCTP programme. Offers are to be submitted online on CPP Portal (<https://eprocure.gov.in>) separately for both technical and financial bids in the formats as enclosed (Annexures – I & II) upto 1700 hrs on 12th June 2017. The tender completed in all respect must be uploaded on <https://eprocure.gov.in> in two packets i.e. two cover systems (Cover-1 EMD, Technical Bid and Cover 2: Financial Bid). All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of the nature of content of the documents before uploading.

6.2 The following signed and scanned documents in .pdf/xls/rar file format must be uploaded in Cover -I:

- a) Completed technical proposal as per Annexure – I of RFP in respect of each Module proposed to be conducted.
- b) Completed Resume Forms in respect of each Module as per Annexure – III of RFP.
- c) Completed Certificate of Authority to sign proposal as per Annexure – IV of RFP.
- d) Scanned copy of Earnest Money Deposit of Rs.3,00,000/- (Rupees three lakhs only) in the form of Demand Draft drawn in favour of 'The Director, S.V.P. National Police Academy, Hyderabad'. Hard copy of the Demand Draft is to be sent along with hard copy of the documents related to technical bid so as to reach before closing date of tender enquiry at the address of The Director, S.V.P. National

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Police Academy, Shivarampally, Hyderabad. Offers received without the prescribed EMD, will be rejected summarily.

6.3 In addition to online submission, Technical Proposals must also be submitted in one original, clearly marked as such, with (3) additional copies. Technical proposals (both original and copies) along with bid security in the form of Demand Draft for Rs.3,00,000/- (Rupees three lakh only) which should remain valid for 180 days favoring 'The Director, SVP National Police Academy, Hyderabad', must be sealed in a specially marked envelope/ package, and mark the envelope as **'RFP for conducting of various Management Modules for the participants of Phase-V MCTP Programme for Indian Police Service (IPS) Officers at S.V.P. National Police Academy'** and will submit it to the tender opening authority upto 1700 hrs on 12th June 2017 duly mentioning the bidders name with address thereon. Offers received without the prescribed EMD, will be rejected summarily. The bid shall comprise a single packet containing 03 separate envelopes containing the EMD, technical proposal and copies of technical proposal. The 03 separate envelopes shall be marked as **"EMD"**, **"TECHNICAL PROPOSAL"** & **"COPIES OF TECHNICAL PROPOSAL"** respectively in bold & legible letters.

6.4 The Financial proposal to be submitted online shall comprise the cost associated with conduct of Module(s) (opted for) which is inclusive of all taxes, levies and duties except service tax. The service tax paid by the institution will be reimbursed on submission of proof of payment to the department concerned. The Service Tax as on date is 15% which includes Swachh Bharat Cess and Krishikalyan Cess:



- i) The bidders are required to download the standard BoQ Format (BoQ file) given for the price bid, open it and complete the cells with their respective quotes and other details(such as name of the bidder). Once the details have been completed, the bidder should save it and submit it online. Bidder shall not tamper/modify the downloaded price bid template in any manner.
- ii) The prices once accepted by the SVP NPA shall remain valid till the successful completion of the assignment.
- iii) Expenditure incurred on travel, boarding, lodging of guest speakers and personnel of contracted organization, stationery and other incidental expenditure for conduct of the Module will form part of the financial bid.
- iv) Prices shall be quoted in Indian rupees only.

6.5 SELECTION PROCESS OF MANAGEMENT SCHOOLS, BUSINESS SCHOOLS OR PUBLIC POLICY SCHOOLS

- a) The selected institution(s) would be able to demonstrate strong training capabilities in the fields of Management concepts and should have a strong and commendable track record of running academic and training programmes in this field especially for senior level Civil Servants.
- b) The proposal will be evaluated in 'Two bid' system i.e. separate Technical and Financial bids, and the same must be submitted simultaneously online before the due date. Bids received after the due date and time will not be entertained. Financial bid of only the technically suitable University/Institution will be opened. **Module wise evaluation**



will be taken up applying the evaluation criteria of Combined Quality and Cost Based Selection Method (CQCBS) and the first ranked bidder(having the highest combined score) of the Module out of the Technically suitable Institution will be awarded the specific Module.

c) For evaluating technical bids, 'bench-marking-system' will be followed. The information received in the prescribed template (Annexure-I) is evaluated as per the evaluation criteria mentioned in Para 10.1. The Institution preferring to offer their bids should furnish the information in the prescribed template (Annexure-I) for each module. The minimum qualifying bench mark for considering the technical bids is 70 (Seventy) points.

d) Only those bids qualified technically; will be considered for opening of financial bid.

e) As mentioned in Para 10.2.1 financial proposal will be evaluated following completion of the technical evaluation. **Module wise evaluation will be taken up** applying the evaluation criteria of Combined Quality and Cost Based Selection Method (CQCBS) and the first ranked bidder(having the highest combined score) of the Module out of the Technically suitable Institution will be awarded the specific Module.

6.6 Hard copies of the documents related to Technical Proposal and original Demand draft towards EMD be addressed to:

Director,
Sardar Vallabhbhai Patel National Police Academy,
Shivarampally,
Hyderabad - 500 052.
INDIA.
Tel. No: +91-40-2401 5180
Fax : +91-40-2401 5179
E-mail: administrator@svpnpa.gov. in



Bidder shall whenever practical, use both sides of paper.

7. **AMENDMENT OF BID DOCUMENTS**

7.1 After evaluation of the technical bids, we may require for ensuring broad uniformity, changes to be carried out in the contents, design and delivery suggested by the Bidder, to have coherence with the overall design/theme of the programme.

8 **CLOSING DATE FOR SUBMISSION OF PROPOSALS**

8.1 Online bids are to be submitted well in time before **1700 hours on 12th June 2017(IST)**. Bids received after the above date and time will not be entertained.

8.2 The "Certificate of Authority to Sign Proposals" in the format attached (**Annexure-IV**) must be executed by a representative of each Bidder who is duly authorized to execute contracts and bind the Bidder. Signature on the Certificate represents that the Bidder has read this RFP, understands it and agrees to be bound by its terms and conditions. The Bidder's proposal with any subsequent modifications and counter proposals, if applicable, shall become an integral part of any resulting contract.

9 The Bidders shall structure their proposal as follows:

Proposal

(a) Proposals shall be prepared with responses contained completely within the cell provided for each item. We encourage Bidders to be succinct, while providing enough detail to fully address every point as directly and factually as possible. Supplementary information may be attached to the proposal. Lengthy narratives shall not be inserted into the body of a direct response. Hard copy of the RFP response to be submitted apart from online



uploading shall be double-sided and bound.

(b) Marketing brochures included as part of the main body of the bid response shall be considered as non-responsive. Such material shall be submitted only as attachments and shall not be used as a substitute for written responses. In case of conflict between the attachments and Bidder's answers in the body of the proposal, the latter will prevail.

10 EVALUATION OF TECHNICAL AND FINANCIAL PROPOSAL

We will examine the proposals to determine whether **they are complete**, and that the documents have been properly signed by a representative of each bidder who is duly authorized to execute contracts.

10.1 Technical Proposal

Combined Quality and Cost Based Selection Method (CQCBS) will be followed during the evaluation stage. Bidders may be called upon, if necessary, to send their representatives to make a presentation of their proposals, at their own cost, to an evaluation committee which will carry out the technical evaluation. A team from Govt. of India for evaluation of onsite facilities, if necessary, may also visit these institutions to assess their capacities for conduct of the programme. Evaluation of the technical proposal will be conducted on the basis of the criteria and points-ratings as listed below:-

I	Content	
	a) An evaluation of the proposed design of Module for Phase – V MCTP Programme that was submitted by the bidder covering the philosophy, structure of inputs, brief synopsis and also how they integrate with one another with the theme of the programme.	20 Points
	b) An evaluation of the efforts proposed by the bidder to customize the inputs to the needs of Indian police organizations in particular.	10 Points



II	Delivery	
	a) An evaluation of proposal to develop the learning and teaching resources that will be required for the Module submitted by the bidder and its expertise in this regard. (This would include resource material such as case studies, games, exercises, etc.).	15 Points
III	Credentials	
	a) An evaluation of the past experience and the expertise of the bidder in the design and delivery of similar training programmes for civil servants/ public officials / police officers.	10 Points
	b) Evaluation of the CVs of the faculty proposed to be used by the bidder as lead faculty and level of the faculty proposed to be used (Professors Emeritus/ Nobel Laureates or International Dignitary/ Full Professor/ Associate Professor/ Assistant Professor/ Research Associate)	15 points
	c) Evaluation of the expertise of the faculty proposed to be engaged in conduct of Module to the senior level public servants.	15 Points
IV	Evaluation	
	a) Evaluation methodology proposed to be adopted by the bidder to assess the performance for each participant, before and after the learning takes place.	5 Points
	b) Arrangements proposed by the bidder to evaluate the performance of the faculty resources that he propose to use.	5 points

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V	Coordination with NPA	
	a) Arrangements proposed by the bidder for regular interaction with the training co-ordinators at NPA, for continuous improvement.	5 Points
	Total	100 Points
The Bidders receiving at least 70 points will be considered to continue to the stage of opening the financial bids.		

10.1.1 Based on the evaluation of the technical bids, the bidders shall be ranked highest to lowest technical score(S_t) in accordance with the total marks obtained. The bidders with technical bid score of minimum 70 or more shall qualify for financial evaluation for second stage.

- The committee shall evaluate the technical bids and would assign the marks independently.
- The bidders shall have no right to challenge the marks assigned by the individual member of the committee and , individual member of the committee shall have no liability to applicant in this regard. No correspondence would be entertained challenging or contesting the marking by the individual member of the Committee.

As per the evaluation/feedback of the participants or any other unforeseen circumstances arises in delivering the project; or any of the resource person fall short of requisite quality, the agency should be in position to add/delete the name of the faculty from the list of the CVs provided for only in consultation with the Academy only with the faculty of the equal expertise/category.



10.2 Financial Proposal

10.2.1 Financial proposals will be evaluated following completion of the technical evaluation. The financial proposals of the Institutions which are not qualified in Technical bid shall not be opened. The financial evaluation shall be carried out by assigning a financial score(S_f) to each financial proposal. The lowest financial proposal (FI) will be given a financial score (S_f) of 100 points. The financial scores (S_f) of the other financial proposals will be determined using the following formula;

$S_f = 100 \times FI/F$, in which S_f is the financial score, FI is the lowest quoted price, and F is the quoted price of the bidder under consideration.

Proposals will be finally ranked in accordance with their combined technical (S_t) and financial (S_f) scores;

$$S = S_t \times Tw + S_f \times Fw$$

Where S is the combined score and Tw and Fw are the weights assigned to technical proposal and financial proposal that shall be 0.80 and 0.20 respectively. The first ranked applicant (having the highest combined score) shall be declared as selected applicant for award of work (particular Module).

10.2.2 To clarify any doubts regarding technical and financial bid process, a **pre bid conference** shall be held at Sardar Vallabhbhai Patel National Police Academy, Hyderabad on **15th May, 2017**.

10.3. Acknowledgement by Applicant

It shall be deemed that by submitting the Proposal, the Applicant has:

- a) Made a complete and careful examination of the RFP;
- b) Received all relevant information requested from the Authority;
- c) Accepted the risk of inadequacy, error or mistake in the information provided in the RFP or furnished by or on behalf of the Authority or relating to any of the matters referred to in Clause 10.2.2 above.



- d) Satisfied itself about all matters, things and information, including matters referred to in Clause 10.2.2 here in above, necessary and required for submitting an informed Application and performance of all of its obligations there under.
- e) Acknowledged that it does not have a Conflict of Interest; and
- f) Agreed to be bound by the undertaking provided by it under and in terms hereof.

11 AWARD CRITERIA

11.1 Award will be made to the bidder, from out of those who qualify for the opening of the financial bids, who got the highest combined score as mentioned in para 10.2.1 above.

11.2 PROPOSED AWARD SCHEDULE

Release of RFP	27 th April, 2017
Pre-bid conference	15 th May, 2017
Last date for Receipt of Proposal	12 th June, 2017
Opening Technical bid (Bidders can attend opening of Technical bid)	13 th June, 2017
Opening Financial Bid	10 th July, 2017
Final approval and notification of award	28 th July, 2017
Signing of contract	16 th August, 2017

Bidders are invited to attend the opening of technical bids

12. The selected institution is expected to commence implementation of the project as per time schedule indicated below:

1)	Submission of draft design of the Module(s)	08 th September, 2017
2)	Evaluation and discussion with the selected party on the design of the Module(s) submitted.	22 nd September, 2017
3)	Submission of Revised design based on discussions.	09 th October, 2017
4)	Approval for the design of the Module(s).	16 th October, 2017
5)	Conduct of the Modules for the participants of Phase V MCTP	2018 onwards

The initial term of Contract will be for three years.



13. NOTIFICATION OF AWARD

13.1 Prior to the expiry of the period of proposal validity, we will notify the successful bidder that their proposals have been accepted.

13.2 We may elect to notify unsuccessful bidder after completion of each stage or after the contract are awarded.

13.3 The scope of work and associated financial implications can be altered at any stage of the programme with mutual consultation between MHA and the selected Institution.

14. Performance security

The successful bidder will be required to deposit a performance security in the form of Performance Bank Guarantee at the rate of at least 5% of the total value of contract as security for due fulfillment of the contract. Performance security should remain valid for the period of 60 days beyond the date of completion of all contractual obligations.

14.1 The applicant, by submitting its Application pursuant to this RFP, shall be deemed to have acknowledged that without prejudice to the Authority's any other right or remedy hereunder or in law or otherwise, the Performance Security, if available, shall be forfeited and appropriated by the Authority as the mutually agreed pre-estimated compensation and damage payable to the Authority for, inter alia, the time, cost and effort of the Authority in regard to the RFP including the consideration and evaluation of the Proposal under the following conditions:

- a) If an Institution engage in any of the Prohibited Practices specified in clause (para 14.2) of this RFP
- b) If the Applicant is found to have a Conflict of Interest as specified in Clause (para 14.3) ; and



c) If the selected Applicant commits a breach of the Agreement.

14.2 Fraud and corrupt practices

The officers, employees, and faculty of the Institutions shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this RFP, the Authority shall reject a proposal without being liable in any manner whatsoever to the Applicant, if it determines that the applicant has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively termed as “Prohibited Practices”) in the selection Process.

“Corrupt practice” means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution; and “fraudulent practice” means a misrepresentation or omission of facts in order to influence a selection process or the execution of a contract.

14.3 Conflict of Interest

The term conflict of Interest is defined in Manual of policies and procedure of Employment of Consultants issued by Ministry of Finance, Department of Expenditure, Government of India.

The party shall not have a conflict of interest that may affect the selection process. Any Institution found to have a Conflict of Interest shall be disqualified.



14.4 **SIGNING OF CONTRACT**

At the same time as we shall notify the successful bidder that their proposals have been accepted, we will invite them to sign a contract, incorporating all agreements between the parties.

15. **COPY RIGHTS**

Copyright for all the intellectual property developed under this project will vest with the Government of India (MHA).

16. **COMMUNICATIONS**

Effective with the release of this Bid package, **all** communications with us must be directed to the Director, SVP NPA. Except the formal submission of the online/hard copy of bids, all such communication should be made via e-mail at 'administrator@svpnpa.gov.in'. Throughout the process, Bidder must not communicate with any other staff member of MHA/NPA regarding this RFP. Bidder in violation will be disqualified from the process.

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ANNEXURE-I

FORMAT FOR SUBMISSION OF TECHNICAL OFFER
(ONE FORM TO BE SUBMITTED FOR EACH MODULE)

In order to facilitate the preparation and review of the proposals, the offers should be submitted in the format specified below. The bidders must respond to cells of the RFP in the adjacent cell (on the right side of the page) and all vital information should be contained in such adjacent cell. In most cases a descriptive response would be necessary and these may be given in separate annexure, with the Annexure Number being mentioned in the adjacent cell of the table. Where a statement of non-compliance is provided, the Bidder must indicate its reasons and explain its proposed alternative, if applicable, and the advantages and disadvantages to us, of such proposal. Please provide as much information as the bidder believes will help us.

Sl. No.	REQUIREMENT	Bidder's Response	Relevant Annexure, if any
I	Content		
	a) Indicate the proposed design of Module for Phase – V MCTP Programme that you have submitted your offer for covering the philosophy, structure of inputs, brief synopsis and also how they integrate with one another with the theme of the Programme.	Brief description not more than 1000 words	
	b) Efforts being proposed to customize the inputs to the needs of police organization in particular.	Brief description not more than 500 words	

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Sl. No.	REQUIREMENT	Bidder's Response	Relevant Annexure, if any
II	Delivery		
	a) Indicate how you propose to develop the learning and teaching resources that will be required for the Module and your expertise in this regard. (This would include resource material such as case studies, games, exercises, etc.).	Not more than 500 words	
III	Credentials		
	a) Indicate your past experience and the expertise you have in the design and delivery of similar training programmes for civil servants/ public officials / police officers.	Not more than 500 words	
	b) List the faculty you propose to use as your lead faculty and enclose their CVs. Rate the faculty among Professors Emeritus/ Nobel Laureates or International Dignitary/ Full Professor/ Associate Professor/ Assistant Professor/ Research Associate	Brief profile of the faculty and key presenters should not be more than 500 words	
	c) The credentials of the faculty proposed to be engaged in conduct of Module to the senior level public servants.	Not more than 500 words	

Handwritten signature/initials



Sl. No.	REQUIREMENT	Bidder's Response	Relevant Annexure, if any
IV	Evaluation		
	a) Indicate the evaluation methodology you propose to adopt to assess the performance for each participant, before and after the learning takes place.	Not more than 500 words	
	b) Indicate the arrangements you propose to make to evaluate the performance of the faculty resources that you use.	Not more than 500 words	
V	Coordination with NPA		
	a) Indicate the arrangements you propose to make for regular interaction with the training co-ordinators at NPA.	Not more than 500 words	

It may be noted that Bidders may be required, if necessary, to make a presentation of their proposals, at their cost, before an evaluation committee. It may also be noted that the copyright for all the intellectual property developed under this project will vest with the Government of India (MHA).

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ANNEXURE-II

FORMAT FOR SUBMISSION OF FINANCIAL OFFER

Item	Price in Indian Rupees
(Here indicate cost(s) of Module(s) offered)	
Module I - Cost of delivery of Strategic Management Module for one Programme of Phase V MCTP	
Module II - Cost of delivery of Organizational Leadership Module for one Programme of Phase V MCTP	
Module III - Cost of delivery of Change Management Module for one Programme of Phase V MCTP	
Module IV - Cost of Delivery of Team Building Module for one Programme of Phase V MCTP	
Module V - Cost of Delivery of Personal Leadership Module for one Programme of Phase V MCTP	
Note 1: Financial Evaluation is done Module wise considering each Module discreetly.	
Note 2: It is pertinent to mention that the amount quoted here shall be inclusive of all taxes, levies and duties except Service Tax.	



ANNEXURE-III

FORMAT OF RESUME FOR PROPOSED FACULTY

Name of Faculty:

Type of faculty (Core/Specialized) :

Current Title:

Date of Birth:

Years with Institute:

Nationality:

Level of faculty : Professors Emeritus/ Nobel Laureates or International Dignitary/ Full Professor/Associate Professor/Assistant Professor/Research Associate (Tick the appropriate one).

Certifications:

Education/Qualifications: (Summarize college/university and other specialized education of faculty member, giving names of graduate schools, years attended and degrees-professional qualifications obtained.

Employment Record/Experience

(Starting with present position, list in reverse order, every employment held, giving dates, names of employing organization, title of positions held and location of employment. For experience in last five years, detail the types of activities performed, degree of responsibilities, location of assignments and any other information or professional experience considered pertinent for this assignment.)

I, the undersigned, certify to the best of my knowledge and belief, that this bio-data is accurate.

Signature Date (Day/Month/Year)

Date



ANNEXURE-IV

CERTIFICATE OF AUTHORITY TO SIGN PROPOSAL

I, _____, certify
that I am _____ (designation) of
_____ (institution); that
I have signed this Proposal for and on behalf of
_____ is within the
scope of my powers.

The proposal prepared and submitted by _____
(the Vendor) includes all of the labelled Appendices attached and made
part thereof.

Submission of Checklist	Vendor's Initials
Bidder is to complete and submit this checklist with their proposal.	
Completed format of technical proposal (Annexure-I) for each module opted for	
Completed format for financial proposal (Annexure-II)	
Completed Proposal Submission Checklist and Certificate of Authority (This Annexure-Annexure -IV)	
Completed Resume Forms (Annexure-III) for each module opted for	

(BIDDER NAME)

Authorized Signature:
Name and Title



ANNEXURE-V

GLOSSARY OF ABBREVIATIONS

ADGP	Additional Director General of Police
BAFO	Best and Final Offer
CV	Curriculum Vitae
CPMF	Central Para-Military Force
DOPT	Department of Personnel & Training
DGP	Director General of Police
DIGP	Deputy Inspector General of Police
DR	Direct Recruit
EOI	Expression of Interest
IB	Intelligence Bureau
IGP	Inspector General of Police
IPS	Indian Police Service
JAG	Junior Administrative Grade
MHA	Ministry of Home Affairs
RFP	Request for Proposal
SP	Superintendent of Police
SPS	State Police Service
SVPNPA	Sardar Vallabhbhai Patel National Police Academy
UPSC	Union Public Service Commission

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